

EXECUTIVE BOARD

A G E N D A

Date: Monday 8 October 2007 at 9.00 am

Venue: Old Library, Town Hall

Membership as from 10 May 2007

John Goddard (Leader)
David Rundle (Deputy Leader)
Mohammed Altaf Khan
Jim Campbell
Jean Fooks
Patrick Murray
Caroline van Zyl

Antonia Bance
Sajjad Malik
Matthew Sellwood

Portfolios

Overarching
Stronger Communities
Safer City
Better Finances
Cleaner City
Improving Housing
Sustainable Environment and Climate
Change

Without portfolio
Without portfolio
Without portfolio

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The quorum of the Executive Board is three members. No substitutes are permitted.

DECLARING INTERESTS

What is a personal interest?

You have a personal interest in a matter if that matter affects the well-being or financial position of you, your relatives or people with whom you have a close personal association more than it would affect the majority of other people in the ward(s) to which the matter relates.

A personal interest can affect you, your relatives or people with whom you have a close personal association positively or negatively. If you or they would stand to lose by the decision, you should also declare it.

You also have a personal interest in a matter if it relates to any interests, which you must register.

What do I need to do if I have a personal interest?

You must declare it when you get to the item on the agenda headed "Declarations of Interest" or as soon as it becomes apparent to you. You may still speak and vote unless it is a prejudicial interest.

If a matter affects a body to which you have been appointed by the authority, or a body exercising functions of a public nature, you only need declare the interest if you are going to speak on the matter.

What is a prejudicial interest?

You have a prejudicial interest in a matter if;

- a) a member of the public, who knows the relevant facts, would reasonably think your personal interest is so significant that it is likely to prejudice your judgment of the public interest; and
- b) the matter affects your financial interests or relates to a licensing or regulatory matter; and
- c) the interest does not fall within one of the exempt categories at paragraph 10(2)(c) of the Code of Conduct.

What do I need to do if I have a prejudicial interest?

If you have a prejudicial interest you must withdraw from the meeting. However, under paragraph 12(2) of the Code of Conduct, if members of the public are allowed to make representations, give evidence or answer questions about that matter, you may also make representations as if you were a member of the public. However, you must withdraw from the meeting once you have made your representations and before any debate starts.

PART I
PUBLIC BUSINESS

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTEREST

Members are asked to declare any personal or personal and prejudicial interests they have in any of the following agenda items. Guidance on this is set out above.

3. PUBLIC QUESTIONS

When the Chair agrees, members of the public may ask questions for up to 15 minutes – these must be about items on the agenda and must have been given to the Head of Legal and Democratic Services by 2.00 pm on the working day before the meeting.

4. SCRUTINY RECOMMENDATIONS

Portfolio holder: Councillor van Zyl

Tree Management Procedure - recommendation from Environment Scrutiny Committee

5. PERFORMANCE REWARD GRANT

Reports (attached)

- (a) Report of the Financial and Asset Management Business Manager previously considered by the Board on 13 August 2007
- (b) Report of the Chief Executive setting out alternative proposals, as requested by the Leader of the Council

At Council on 3 September 2007 the Board's recommendations were considered. Councillor Bance moved and Councillor Turner seconded an amendment to alter the way in which the Performance Reward Grant was allocated, as follows: -

- Reduce the allocation for systems thinking cost (revenue) by £20,000 to £23,843
- Add an allocation of £20,000 for out of school facilities and a pre-school drop in centre at the Dovecote Voluntary Parent Committee.

The Council's in principle decision was therefore as set out in appendix 1 to the Chief Executive's report at 5(b).

The Leader of the Council, on behalf of the Executive, has objected to the Council's in principle decision and the Board is asked to reconsider the matter. The Board can reaffirm their previous decision or submit a different recommendation back to a special Council meeting on 8 October 2007. The Council's decision on 8 October will be final.

6. CONSULTATION ON THE ADVICE TO SEERA ON GYPSY AND TRAVELLER ACCOMMODATION NEED

Portfolio holder: Councillor Goddard

Report (attached) of the Planning Services Business Manager

7. AWARD OF CONTRACT FOR THE SUPPLY OF MOTOR FUEL

Portfolio holder: Councillor Campbell

Report (attached) of the Facilities Management Business Manager

8. INITIAL ASSESSMENT OF FINANCIAL IMPACT OF OXFORD CITY COUNCIL'S RESPONSE TO THE FLOOD EMERGENCY

Portfolio holders: Councillors Campbell and Goddard

Report (attached) of the Strategic Director, Housing Health and Community

9. DRAFT CORPORATE PLAN 2008-2011

Portfolio holder: Councillor Goddard

Report (attached) of the Chief Executive

NOTE: Colour copies of the draft Plan have been provided for members of the Executive Board and senior officers who will be attending the Board meeting. They can also be viewed on the Council's web site

10. THREE YEAR INDICATIVE BUDGET 2008/09 TO 2011/12

Portfolio holder: Councillor Campbell

Report (circulated separately) of the Financial and Asset Management Business Managers

11. TREASURY MANAGEMENT ANNUAL REPORT 2006/07

Portfolio holder: Councillor Campbell

Report (attached) of the Financial and Asset Management Business Manager

12. CULTURE STRATEGY 2007-2012: AUTHORITY TO CONSULT

Portfolio holder: Councillor van Zyl

Report (attached) of the Strategic Director, Physical Environment

13. COUNCIL'S NEW RESPONSIBILITIES FOR RADIOACTIVE CONTAMINATED LAND

Portfolio holder: Councillor Fooks

Report (attached) of the Environmental Health Business Manager

14. APPROVAL TO CONSULT ON ADDITIONAL HMO LICENSING SCHEME

Portfolio holder: Councillor Murray

Report (attached) of the Environmental Health Business Manager

15. OXFORD STREET SERVICES AND RECONNECTION TEAM – APPROVAL TO RE-TENDER

Portfolio holder: Councillor Murray

Report (attached) of the Community Housing Business Manager

16. APPOINTMENT TO OUTSIDE BODIES

Portfolio holder: Councillor Rundle

Report (attached) of the Head of Legal and Democratic Services

17. AREA COMMITTEE RECOMMENDATIONS

Portfolio holder: Councillor Rundle

Recommendations (attached) from the South East Area Committee

18. QUESTIONS TO PORTFOLIO HOLDERS

Questions (attached) together with the responses from Portfolio Holders

19. FUTURE ITEMS

This item is included on the agenda to give members the opportunity to raise issues on the Forward Plan or update the Board about future agenda items

20. MINUTES

Minutes (attached) of the meetings of the Board held on 3rd and 10th September 2007

21. MATTERS EXEMPT FROM PUBLICATION

If the Board wishes to exclude the press and the public from the meeting during consideration of any of the items on the exempt from publication part of the agenda, it will be necessary for the Board to pass a resolution in accordance with the provisions of Paragraph 21(1)(b) of the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2000 on the grounds that their presence could involve the likely disclosure of exempt information as described in specific paragraphs of Schedule 12A of the Local Government Act 1972.

The Board may maintain the exemption if and so long as, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

PART II

MATTERS EXEMPT FROM PUBLICATION

C1. PARTNERSHIP CONTRACT FOR HOUSING REPAIRS AND MAINTENANCE

Portfolio holder: Councillor Murray

Exempt from publication report (attached) of the Head of Oxford City Homes

(Items C1 is exempt from publication by virtue of paragraph 3 – information relating to the financial or business affairs of any particular person [including the authority holding that information].)

The public interest in maintaining an exemption is that negotiations relating to a contract are not compromised for so long as the terms remain subject to negotiation.)

C2. MANAGEMENT RESTRUCTURE

Portfolio holder: Councillor Goddard

Report (attached) of the Chief Executive

(Item C2 is exempt from publication by virtue of paragraphs 1 and 2 – information about individuals and information which is likely to reveal the identity of an individual.

The public interest in maintaining an exemption is that the information contained in the report relates to individuals and their contracts of employment with the authority.)